

**THURSTON COUNTY MEDIC ONE  
OPERATIONS COMMITTEE ~ MEETING MINUTES  
MEDIC ONE OFFICE  
January 3, 2019**

**PRESENT:** Greg Wright, Steve Brooks, Scott LaVielle, Mark Gregory, Chris Clem, Kathy Pace, Larry Fontanilla, Wendy Rife, Alex Christiansen

**ABSENT:** Stewart Mason, John Wood, Dave Pearsall

**EXCUSED:** Russ Kaleiwahea, Keith Flewelling, Brian VanCamp

**GUESTS:** Tony Kuzma, Shawn Crimmins, Anne Benoist

**STAFF:** Kurt Hardin, Sandra Bush, Anna Lee Drewry, Ben Miller-Todd

- I. **CALL TO ORDER/ROLL CALL** – Chair Wright began discussion of Operations Committee business at 2:17 PM, quorum was met at 2:35. Staff recorded roll.
- II. **APPROVAL OF AGENDA –MSC** – A modified agenda was proposed by the chair to include Old Business item C and New Business item A and C as the other informational only items had been reviewed prior to the assembly of a quorum. The following items were also added to the agenda: Old Business, item E, ESO AAR; New Business, item E, ESO Subcommittee; New Business, item F, WREMS application for District 5 & 9 merger. (Brooks/LaVielle) move to approve as modified and this carried.
- III. **PUBLIC PARTICIPATION** – None
- IV. **REVIEW AND APPROVAL OF MINUTES**
  1. Operations Committee – December 6, 2018 – **MSC** (LaVielle/Brooks) moved to approve, and this carried.
  2. EMS Council – December 19, 2018 (informational only)
- V. **COMMITTEE REPORTS**
  - A. WEST REGION – There will be a meeting a week from yesterday to vote on the strategic plan to make the deadline established by DOH. Also, March 2019 conference registration is open.
  - B. SUBCOMMITTEES
    1. Equipment Committee (EqC) – None.
    2. Mass Casualty Incident (MCI) Committee – There will be a meeting January 9<sup>th</sup> at 2:00, at Tumwater Fire Department. The meeting will focus on training, i.e. getting out to the smaller departments for active shooter training. Also, the MCI Committee will be hosting a rescue task force training at the Mark Noble center.
    3. Training Advisory Committee (TAC) – The next meeting will most likely be January 24<sup>th</sup>. TAC will research training platforms throughout the year for something more permanent. There will be an MCI component and TAC will work with the MCI committee on this. February 19<sup>th</sup> will be the first roll-out of OTEP online classes. Also, there will be 2 adult and 2 pediatric cardiac arrest reviews required for 2019. Anna Lee will provide a report at the March 7<sup>th</sup> Ops meeting on what steps TAC took in 2018 for the OTEP training platform evaluation.
    4. Transportation Resource Utilization Committee (TRU) – The committee may resume in March; however, Brooks will update the Ops committee in February with a definite date.
    5. Staff Report – Staff report is included in the packet.
- VI. **OLD BUSINESS**
  - A. EMS Council Action Report – The comprehensive plan is moving forward. Chief Wright will ask the Chair of the Comprehensive Planning Committee (Frank Kirkbride) if he would like to bring a report to the Ops Committee.
  - B. 2019 OTEP – Discussed under TAC's report.

- C. Ambulance Ordinance – Medic One’s attorney with the County prosecutor’s office has been trying to get a determination from CMS regarding fees. Staff will reach out to CMS and ask for something in writing that they do not consider a reduced fee to Medic One a kick-back or a gift from the private ambulance companies. Chief Brooks had a couple of questions/recommendations regarding the ordinance; 1) Under 6.16.010 (Definitions), item C, why was “emergency medical technician, first responder, or advanced first aider” removed from this sentence? Hardin will report back to Ops in February. 2) Under 6.16.055 (Ambulance color scheme restrictions), item B, it is recommended to make the following change, “A change in the color scheme or company identifying features will require ~~relicensure~~ notification to the Operations Committee.” Staff will continue to modify the document and then bring back to Operations Committee for action.
- D. BLS Contracts – The Thurston County BoCC has approved for the Emergency Services Director to sign the BLS contracts on behalf of the County.
- E. AAR for ESO – Training will be finished up February 1<sup>st</sup> and there are 8 more training classes between now and then to get the last 30 providers through. The classes will be held every Wednesday, one class is 9 – noon, second class is 6 – 9 pm. The first set of training on the 9<sup>th</sup> will be at Medic One, the remaining sets will be at Station 4. A list of providers who have not been trained will be emailed to Fire Chiefs and Chiefs are asked to validate that the providers listed are their providers. A doodle poll is going out late January to Fire Chiefs and Ops members for an AAR meeting, anticipated to be held mid to late February.

**VII. NEW BUSINESS**

- A. 2019 Ambulance Applications – An application from AMR and Olympic Ambulance were received. It was recommended that staff verify provider credentials. A rate sheet was not included with AMR’s application, however Tony Kuzma will send this over later today. (Brooks/LaVielle) move to approve the applications once the rate sheet is obtained. The Chair signed the applications and Medic One will forward them on to EMSC for their recommendation to the BoCC.
- B. BLS Transport Issues – This is no longer an issue.
- C. Appoint Nominations Committee – Kathy Pace, Mark Gregory, and Scott LaVielle offered to be on the committee. Wright said he will not be running for the chair position; however, Brian VanCamp has shown interest in either the chair or vice-chair position. Wright asked the committee to bring a slate of candidates to the February Ops meeting.
- D. District 6 Memorial Service for Captain John Ostergard – The service will be held Saturday, January 5<sup>th</sup> at 1:00, at Mountain View church on Israel Rd in Tumwater. An email has gone out to agencies asking if they would like to be a part of the procession. The procession will go from Station 61 up Rich Rd, down Yelm Hwy to Henderson, and then ultimately to the church.
- E. ESO Subcommittee - Staff is asking for Ops approval on a subcommittee, with its own body (under committee reports). (LaVielle/Brooks) move to approve a subcommittee called Electronic Patient Care Reporting subcommittee and empower them to bring items to Ops that need decisions. This carried unanimously. Staff would like the group comprised of MSO’s and possible super users. Brooks asked if Medic One will be compensating for agency staff time. Medic One staff will follow the rule of what is done with TAC committee, etc.
- F. District 5 & 9 merger application for WREMS – Anne Benoist reported: Anne received an amended application for McLane Black Lake, District 9, in an attempt to remove any District 5 license and just use District 9 license; however, Anne said Fire District 5 is not on the State’s list of Thurston County Agencies. Furthermore, it appears that District 9 is listed as having 2 licenses. Anne has a call in to the Department of Licensing and Chief North. (Brooks/LaVielle) move to approve moving the consolidation of any District 5 licenses into one (1) District 9 license. Based on Anne being able to unravel the issue with the state and Chief North, Operations will forward the unanimous approval of the concept of a single (combined) license to the EMSC, for their recommendation of the same to West region EMS.

**VIII. GOOD OF THE ORDER** – 1) Miller-Todd will be asking agencies via email for a list of what they believe they need in additional ESO tablets. 2) A new position was approved in the 2019/2020 Medic One budget. This is an

Information & Quality Coordinator position and will be advertised within the next couple of days. 3) On January 17<sup>th</sup> there will be a meeting at Medic One to discuss paramedic hiring, and stakeholders are encouraged to attend.

**IX. ADJOURNMENT - 3:13 PM.**